



Aftercare
Grade R – Grade 7

Snug Bugs Aftercare (Pty) Ltd

294 Friederiche Street, Wierda Park, Centurion
Cell: 083 268 6243 | Email: snugbugsaftercare@gmail.com
Registration No: 2019/631517/07

2024 APPLICATION FORM

Date of Admission	
Surname	
First Name of Child	
Girl / Boy	
Date of Birth	
Any Medical Conditions	
Allergies	
Name of Father	
ID Number of Father	
Occupation of Father	
Work Tel	
Cell No	
Name of Mother	
ID Number of Mother	
Occupation of Mother	
Work Tel	
Cell No	
Home Address	
Email Address	



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Home Language			
Emergency Contact			
Attendance Options (Please tick one which is applicable)	<input type="checkbox"/> Full Day: R1150 per month	<input type="checkbox"/> Casual Ad-hoc Days: R65 per day (up to a maximum of 3 times a week)	<input type="checkbox"/> Sibling Fees: R750 per month (children that would like to attend aftercare while waiting for older siblings to finish school for the day)
Additional Information			



Snug Bugs Aftercare Agreement

I, the undersigned parent/guardian _____ hereby apply to place my child _____ in the care of Snug Bugs Aftercare.

By applying and the signature of this agreement, I acknowledge and undertake to make payment of the Aftercare fees as prescribed below:

a. Fees for 2024:

Full Day Fee: R1150 per month

Casual Ad-hoc Days: R65 per day (Up to a maximum of 3 times a week)

Sibling Fee: R750 per month (Children that would like to attend Aftercare while waiting for older Siblings to finish school for the day)

b. Aftercare fees are due **in advance** from January to December.

c. These fees are payable by the 5th of every month.

- The Operating Hours for the Snug Bugs Aftercare is from Monday to Friday from **13 h15 to 17h15**. Snug Bugs Aftercare does **not** operate during public holidays, or school holidays.
- Snug Bugs Aftercare closes at 17h15.
- Should parents be late, please call the aftercare teacher directly to notify them of this.
- A fine of **R45.00 per 5 minutes** or part thereof, per child, will be levied when children are collected after 17:15. This fee is payable directly to the Aftercare teacher when your child is collected. I undertake to pay late collection fees separate from the monthly fees due directly to the Aftercare teacher even after telephonic contact has been made.
- Children must be collected by the child's parent/guardian or an adult that has been designated to collect the child on the parent/guardian's behalf.
- In instances where the child's parent/guardian is not collecting the child from Aftercare themselves, I understand that I must notify Snug Bugs Aftercare in advance, either telephonically or in writing, of the details of the adult who will be collecting the child accompanied by additional information. i.e. a picture of the adult collecting the child, their full name and surname, together with details of their vehicle and vehicle registration details.
- Snug Bugs Aftercare reserves the right to, at their own discretion, instruct parents/guardians to remove their children from the aftercare for continuous non-payment of fees, repeated late collection of children or for any other reason deemed appropriate.



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- I understand that no deduction of fees can be made due to holidays, absenteeism, illness or any other reason.
- Contracts will be effective until cancelled by the parent in writing. One month's notice in writing is required for terminating aftercare contracts or pay one month's fees in lieu of notice.

I hereby indemnify Snug Bugs Aftercare and all of its directors, agents and employees from any responsibility and/or liability for any claim, damage, injury or loss of whatever nature, howsoever caused, that may occur as a result of my child attending Snug Bugs Aftercare.

Snug Bugs Aftercare will provide the following for all children attending:

- Snacks
- Fruit Juice / Seasonal Fruits / Biscuits;
- Hot Chocolate / Tea (in Winter).
- Homework for all grades will be supervised by qualified teachers.
- All children will be supervised and guided while completing their homework.

The following is to be provided by the parents for children attending Snug Bugs Aftercare:

- Extra Healthy Lunch / Sandwiches

I understand that Springvale School Rules will continue to apply at Snug Bugs Aftercare.

Please note that on the last day of each term, Aftercare will be closed.

I hereby confirm that I have read and understood the terms and conditions of the document and accept and agree to be bound by them. I acknowledge that this application form and agreement will be treated as confidential and all information provided is true and correct.

Signed By (Full Name of Parent / Guardian) _____

on _____ at _____.

Signature _____



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Snug Bugs Aftercare Banking Details

Bank: First National Bank (FNB)

Account Number: 62837217406

Branch Code: 250655

Ref: **CHILDS NAME and SURNAME**

Please email proof of payment to: snugbugsaftercare@gmail.com

Protection of Personal Information Act (POPIA) Disclaimer: Snug Bugs Aftercare (Pty) L td respect's y our right to data p rotection a nd t herefore aims t o ensure that w e comply w ith the legal r equirement of the POPI A ct w hich r egulates t he manner in which w e p rocess a ny personal information which you have provided to us. By providing y our information o n this a pplication form, y ou consent to Snug Bugs Aftercare using this i nformation i n order to provide on-going a ftercare s ervices a nd c ommunication w ith you. S nug Bugs Aftercare will take e very measure to ensure the information i s processed responsibly and will only be used for the purpose for which t he information w as obtained. To access or u pdate t he personal information that Snug Bugs Aftercare holds on you, please feel free to contact us using the contact details provided above.